

**SOHAN LAL DAV POSTGRADUATE (GOVT. AIDED) COLLEGE OF EDUCATION
AMBALA CITY, HARYANA**

A. PROCEDURE ADOPTED FOR CURRICULUM PLANNING

- **Meetings:** A meeting was organized to plan the curriculum for session 2023-24 on December 5, 2023. In this meeting all the faculty members, experts, alumni, members from internship schools and students gave their views on curriculum planning and co-curricular activities to be conducted during the year.

Following members were present in the meeting:

- Head of the Institution
 - Faculty Members
 - Employer
 - Teaching Practice Schools
 - Expert
 - Alumni
- **Individual Views:** Besides staff meetings, teachers individually give their views on modification of curriculum.
 - **UGBOS:** Our teachers are members of UGBOS, Kurukshetra University, Kurukshetra. Dr. Narender Kasuhik, Associate Professor of this college is member of UGBOS, Kurukshetra University, Kurukshetra. He regularly attends the meetings of BOS and then communicates the decision to other staff members. During the session 2023-24, he attended meeting on 18.1.2024.
 - **Local Situations:** In B.Ed. 1st year, various options are given to students keeping in view the local situation. Students can choose their optional subjects according to their local needs.

B. COMMUNICATION OF DECISIONS TO ALL CONCERNED

- **Orientation Programme:** Every year orientation programme is organized to discuss about curriculum planning and communicate the decisions about change in syllabus w.r.t. last academic year to all the concerned.
- **UGBOS Member:** Our teachers are members of UGBOS and Academic Council of Kurukshetra University, Kurukshetra. They attend the meeting hold in university and then communicate the decisions taken during meeting to college faculty and students through staff notice file and student notice boards.
- **Emails, Letters:** Changes related to curriculum is also communicated through E-mails, letters etc. to faculty members and students.

C. KINDS OF ISSUES DISCUSSED

- **Practical Portion:** Issues related to practical portion are discussed like – in pedagogy of computer science, there is no provision of practical exam. It is suggested by our institution to include practical exam as well as in curriculum. It is recommended that out of 80 marks there should be 20 marks for practical exam.
- **New Paper in B.Ed. 1st year course:** Issues related to include a new paper in B.Ed. 1st year course like blackboard writing is a very important skill in teacher training so must be included as one of practical exam.
- **Teaching Strategy:** Issues related to teaching strategy are discussed like micro teaching and simulation teaching must be added in B.Ed. syllabus.



Teacher Incharge



Principal
Sohan Lal D.A.V. College of
Education, Ambala City.

DEPARTMENT OF EDUCATION
KURUKSHETRA UNIVERSITY KURUKSHETRA

Established by the State Legislature Act 2013 of 1996
FAI - D-10335 NAAC Accredited

No. Edu./24/ 1349
Date - 11-01-2024

To
Dr. Nalendera Kishore
Associate Professor
Sl. Day, A/city

Subject: Meeting of Under Graduate Board of Studies in Education. (in hybrid mode).

R. Sir/Madam:

This is to inform you that the meeting of Under Graduate Board of Studies in Education will be held on 18.01.2024 at 01:00 p. m. in the office of the Chairperson (in hybrid mode).

Agenda:-

1. To confirm the minutes of the previous meeting of the Under Graduate Board of Studies in Education held on 07.07.2023 at 11:00. a. m. in the office of the Chairperson (in hybrid mode).
2. To consider and approve change in the scheme of UG programme in the department w.r.t. QESS marks in the Sem-II & III
3. To consider the noting request of Academic branch to make correction in the Scheme of B.Ed (CDOE) w.r.t. course II (options)
4. Any other item, with the permission of the Chair.

Warm regards,

Yours sincerely

Chairperson (11-01-24)
Department of Education
Kurukshetra University
Kurukshetra

EP-137

The Principal,
Sohan Lal D.A.V. College of Education,
AMBALA CITY.

Sir,

I apply for One days only

leave from 18/1/24 to _____

I have to go to attend B.O.S. meeting at
Edu Deptt of KUK

I have taken _____ leave already this year.

I request permission (i) to prefix/suffix X

to the leave applied for, and (ii) to leave station on 18/1/24
morning

My address during leave will be as under:-

286, Sait
Ambala City

Dated 18/1/24

Yours faithfully,

K. Sushik

yes

Principal's Order

[Signature]
18/1/24