

**SOHAN LAL DAV POSTGRADUATE (GOVT. AIDED) COLLEGE OF EDUCATION
AMBALA CITY, HARYANA**

CODE OF CONDUCT FOR STUDENTS

The students of this college are expected to demonstrate the highest standards of moral and behavioural conduct not only during their stay or active association with the college but as responsible citizens throughout life, wherever they are places.

1. All the students of this institution are under an obligation to strictly follow and adhere to the rules and regulations of the college intimated from time to time.
2. Indulgence in any act of the indiscipline or misbehavior with fellow students, teachers and administrative staff will be liable to strict disciplinary action.
3. Students will not participate in any anti-social, anti-national or immoral activities within and out of the college premises.
4. Students will not cause damage to college property inadvertently or on purpose or they will be liable for monetary compensation for the loss incurred.
5. Each student is instructed to carry I-Card in the college without which he/she may not be allowed to enter the college.
6. Students should wear decent and neat dress.
7. Attendance of students is compulsory in all the co-curricular activities.
8. The students should switch off their mobile phones in the classrooms and library
9. The students are advised to keep the premises of the college green and clean.
10. Please switch off the lights and fans when you leave the room.

CODE OF CONDUCT FOR ADMINISTRATIVE STAFF

1. All the members of administrative staff are responsible for protecting the assets of the college, movable and immovable property of the college.
2. They should also follow the rules and regulations of the college.
3. They will maintain the confidentiality of each and every document and all affairs being carried out in the office. They should not directly or indirectly provide any information to anyone unless instructed by a superior officer/Principal.
4. They should maintain a desirable distance from students.
5. They should be familiar with cultural ethos and philosophy of DAV institutions like ours.